

Job Posting – 003  
Posting Date: September 21, 2007  
Job Class: Professional/Managerial



**Position Title**

Orphan & Vulnerable Children (OVC) Department Director

**Division**

International Office

**Position Location**

International Office  
Okahandja, Republic of Namibia

**Position Requirements**

A professional presence and outcome-oriented focus; strong interpersonal and written communication skills. Demonstrates a passion for the ministry which is in agreement with the organisation mission statement and core values. A mature Christian exhibiting a growing relationship with Christ. Computer skills in word processing and spreadsheet software. Demonstrated experience working with children both directly and in an administrative capacity. Bachelor's degree in Social Work required; advanced degree preferred.

**Position Responsibilities**

The OVC Director is responsible for providing direction and structure for all children's ministries, including feeding programs, residential facilities and placement programs. Establishes and manages to performance goals, and ensure that Ministry operations conform to the policies and statement of Faith of Christ's Hope International. The OVC Director is the subject matter expert on all applicable child welfare requirements in all African Ministry nations. The OVC director provides overall supervision of all children's ministry efforts in Africa.

Examples of specific job activities include conducting regular meetings with ministry leaders in African countries, follow up on decisions, visit other Christ's Hope nations to help in strategic planning as well as conduct audits.

**Status**

This is a full-time position that reports to the Chief Ministry Officer. Hours generally fall between 8.30 and 1700, Monday through Friday. Weekend and evening work may be required, as will travel within Africa. Travel requirements are approximately 40% of overall job time.

**Support Package**

This position requires funding support. Training in fund-raising support is provided. Approved support package for this position is US\$30,000.

Mail Inquiries to [erick@christshope.org](mailto:erick@christshope.org) or to the address below. Please include resume/cover letter  
Eric Kirchner  
41w775 Hunters Hill Drive  
St. Charles, IL 60175