

Job Posting – 002
Posting Date: September 21, 2007
Job Class: Executive



Position Title
Chief Financial Officer

Position Location
International Office
Okahandja, Republic of Namibia
-or-
Negotiable based on travel capability to International Office in Namibia

Position Requirements

A professional presence and outcome-oriented focus; strong interpersonal and written communication skills. Demonstrates a passion for the ministry which is in agreement with the organisation mission statement and core values. A mature Christian exhibiting a growing relationship with Christ. Knowledge of financial accounting, budgeting, control, and reporting principles, methods, techniques, and standards. Knowledge of computerized information systems used in financial and/or accounting applications. Four year college degree and/or relevant experience, CPA preferred

Position Responsibilities

The CFO directs the overall financial plans and accounting practices of Christ's Hope International. This position oversees accounting, budget, tax and audit activities of the international organization and all national subsidiaries. The CFO ensures timely financial and statistical reports for use by management and/or International Board of Trustees.

Examples of job activities include tracking/analysis of all international funding transfers from Western nations to African nations. Control budgeting, receipt of revenue, expenditure of funds, and conservation of assets within the International Office. Develops, implements, interprets, and coordinates the application of finance, accounting, billing, and audit procedures. Coordinates the preparation of financial statements, financial reports, special analyses, and information reports.

Ensure compliance with appropriate government regulations and organizational policies. Oversees the supervision of financial personnel, which includes work allocation, training, and problem resolution

Status

This is a full-time position that reports to the International Director. Hours generally fall between 8.30 and 1700, Monday through Friday.

Support Package

This position requires funding support. Training in fund-raising support is provided. Approved support package for this position is US\$36,000.

Mail Inquiries to erick@christshope.org or to the address below Please include resume/coverletter
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